

**BOARD OF DIRECTORS – ACTION SUMMARY**  
**Wednesday, August 10, 2005 – 6:00 p.m.**

**Administration Building**  
**2101 Hurley Way, Sacramento, CA**

**CALL TO ORDER**

The meeting was called to order by President Granados. Board Members present: Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley. Director Duveneck, absent. Staff: Deputy Chief Ritter, General Counsel Price, Board Clerk Tilson.

**PLEDGE TO FLAG** led by the Girl Scouts of Tierra Del Oro, Troops 559, 277, 319 and 788.

**METRO CABLE 14 ANNOUNCEMENT**

The Meeting is videotaped for cablecast on Metro Cable 14. Replay on Friday, August 12 at 9:00 a.m. and Monday, August 15 at 7:00 p.m. Webcast at [www.sacmetroable.tv](http://www.sacmetroable.tv). A VHS copy is also available for checkout from any library branch.

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA**

- Dick Crooks addressed Director Engellenner as the Communications Center representative stating that a serious fire occurred two weeks ago and a problem surfaced relative to reporting through the cell phone 9-1-1 system. He recommended the seven-digit phone number of the Communications Center be advertised by the fire service and programmed into individual cell phones to call in the event of an emergency.

Director Engellenner stated he would have someone from the Communications Center contact him by noon tomorrow with a response.

- Board Clerk Tilson read the following into the record:

Letter dated August 3, 2005 from William L. Berry, Jr. –  
Re: televised Board meetings and July 14 Bee article  
Letter dated August 8, 2005 from Ivan and Celeste Rarick –  
Re: televised Board meetings

The letters were received and placed on file.

- James Shelby, Citrus Heights Council member, addressed the Board and requested the District make a financial presentation at their Council meeting relative to the four Sacramento Metro fire stations located within the City of Citrus Heights. The City Manager will follow up and set a date with the Fire Chief.

Mr. Shelby stated the Sacramento Urban League has a building available that could be used for an EMT trainee program to help prepare minorities and women to enter the fire service workforce. This is a good occupation and he offered to assist in any way through the Sacramento Urban League.

Commended Deputy Chief Means on her accomplishments.

President Granados requested Deputy Chief Means follow up with Mr. Shelby; possible future discussion at the Policy Committee on current and past practices.

- Barbara Weiss requested clarification on the issue of televised Board meetings.

President Granados stated the Board meetings will be televised starting today.

- Karen Klinger addressed the issue of security and encouraged the Board to move forward with the District's mission.
- Captain Pat Monahan, Vice President of Sacramento Firefighters Local 522, thanked those Board members who were employed or sit on Boards for being willing to take the risk and possessing the integrity to take an occupation in the Department of Corrections. It takes a certain type of individual to be a corrections officer willing to protect the law-abiding citizens.

He commended the Board for its many accomplishments in providing a higher level of service to the citizens of the community, contrary to criticism. This governing body has accomplished this in the form of adding truck companies; haz mat, medic and rescue units; other apparatus; the helicopter program; the paramedic internship program. He expressed pride in our firefighters who are professional and possess expertise, all due to the decisions made by this Board.

**CONSENT AGENDA:****1. Board Meeting Action Summary—July 27, 2005**

- **Board Action:**  
*Kelly/Lawson—approve the Consent Agenda. Directors Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Duveneck, absent. Motion carried.*

**ACTION ITEM(S)****1. Resolution No. 28-05—Intent to Study Annexation of Former McClellan AFB Now Known as McClellan Business Park Into the Sacramento Metropolitan Fire District—(Appel)**

- **Board Action:**  
*Goold/Jones—Adopt the Resolution. Directors Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Duveneck, absent. Motion carried.*

**2. Resolution No. 29-05—Collection of Special Tax—Rancho Murieta/Sloughhouse—(Appel)**

- A Special Tax ballot measure was approved by the residents of the Rancho Murieta/Sloughhouse area in November 2000 to help pay for fire protection, prevention and training services in their community, capped at a maximum of \$100 per parcel.
- Staff estimates the Special Fire Tax will generate approximately \$520,000 in revenue for fiscal year 2005/06 and is incorporated in calculations used for developing the District's 2005/06 Budget.
- Director Goold suggested staff put together an educational presentation to update the citizens of the Rancho Murieta/Sloughhouse area on the benefits of this Special Tax.

President Granados further suggested development of a plan for financial presentations to each of the cities within the District.

Deputy Chief Appel stated staff will work on putting together some programs for delivery to the communities.

- Staff recommends the Resolution be adopted authorizing the County Assessor to incorporate our Special Fire Tax in the Rancho Murieta/Sloughhouse area with the 2005/06 Sacramento County property tax levy.

- **Board Action:**  
*Trujillo/Valley—Adopt the Resolution. Directors Engellenner, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Duveneck, absent. Motion carried.*

#### **ADDITION TO THE AGENDA:**

- Director Jones requested an Action Item be added to the Agenda:  
  
Nomination of Director Duveneck to the California Special Districts Association Board of Directors.  
  
Comments in support of her position:
  - Discussion of CSDA was on the agenda on May 25, 2005. For some reason it was taken off, so we had the opportunity to discuss it a couple months earlier.
  - In Director Duveneck, the District had a sitting incumbent on the Board.
  - It represented a unique and first-time opportunity for the fire service to have a representative on the CSDA Board.
- Counsel Price stated since this is a time-sensitive issue due by August 12 for nomination only, which allows an individual to be placed on the ballot for election, it may be added to the Agenda by a two-thirds vote (six).
- Discussion included:
  - Item was not officially presented to the Board for a formal vote prior to the expiration of the nomination period on July 22. Only the incumbent may be accepted as a late nomination at this point.
  - No discussion/action was taken at the May 25, 2005 Board meeting.
  - Opportunity for fire district representation if elected.
  - Director Goold read a letter from Director Duveneck requesting to serve on the CSDA Board.
- Barbara Weiss spoke in favor of adding the item.
- **Board Action:**  
*Valley/Goold—Add the item to the Agenda. Directors Goold, Jones, Kelly, Lawson, Valley, AYE. Directors Granados, Engellenner, Trujillo, NO. Director Duveneck, absent. Motion failed 5 - 3.*

**PRESENTATION ITEM (S)****1. Fire Chief Selection Process Schedule—(Granados)**

- President Granados stated on August 15, the Board will meet with the consultant to identify the overall process and provide desired elements of the vision statement and candidate profile for the new Fire Chief.

A tentative timeline for the Fire Chief selection process was faxed to the Board from Fire Chief Martinez with his letter dated August 2. Requested Board members send their September calendar schedule to Board Clerk Tilson noting availability dates and times. This will be discussed at the meeting on Monday.

- Director Jones stated this is an important process. She talked with Fire Chief Martinez recently and he is committed to the completion of the selection process and is willing to stay for a few more weeks to ensure a thorough analysis with all members present to participate.
- President Granados stated Fire Chief Martinez announced his date and we should work towards that goal and move the process forward.

**PRESIDENT'S REPORT—(Granados)**

- Received an e-mail yesterday from the Fire Prevention Officers requesting support of AB 75. Elimination of the Titles Act will eliminate the Fire Protection Engineers as a licensed professional group and this is an important group to the fire service.
- Need to align our schedules to do a good job on the Fire Chief Selection Process. Fire Chief Martinez selected CPS as the consultant the Board will be working with.

**FIRE CHIEF'S REPORT—(Deputy Chief Ritter)**

- On behalf of the Sacramento Metropolitan Fire District, condolences were extended to the Sacramento Fire Department on the passing of Engineer Matt Bera. The District is cooperating with the City to assist with coverage and there will be a presence at the service scheduled on Friday.

- Fire Marshal Dobson stated approximately one year ago, three young women were killed in a car accident. The community of Citrus Heights recognized the young women with a "Living Memorial" at Rusch Park last week. Fire Inspector Wendy Roof represented Metro Fire. The groups participating in the Living Memorial were recognized; the plaque presented to the District was passed around for display to the Board.

On behalf of the Board, President Granados extended appreciation to Wendy Roof for doing a great job over at Citrus Heights.

**GENERAL COUNSEL'S REPORT—(Price)   None.**

- Director Engellenner stated it was brought to his attention that on or about July 27, the Sacramento Bee made an inquiry for public information. A three-page response was sent but the Board did not receive a copy.

Counsel Price stated copies of his response will be provided to the Board. There were three requests: overtime records relating to a District employee; inquiry on the paramedic intern program; Policy Committee Action Summaries for the last three years.

**COMMITTEE AND DELEGATE REPORTS:**

**Executive Committee—(Granados)**

- Next Meeting:       TBD

**Communications Center Delegate—(Engellenner)**

- Shared a memo with the Board about a personnel matter to be brought up at the next Communications Center Board Meeting – not open for discussion.
- Interviewed today for Manager of Operations; eight scheduled, seven showed; selection by the end of this week.

Thanked the Elk Grove Fire Department for their participation in the interviews.

**California Fire & Rescue Training Authority—(Goold)**

- Next meeting:   September 9, 2005 – 10 a.m.

**Finance Committee—(Jones)**

- Received presentation on today's meeting.
- Next meeting: September 14, 2005 – 5:00 p.m.

**Policy Committee—(Trujillo)**

- Next meeting: August 24, 2005 – 5:00 p.m.

**BOARD MEMBER QUESTIONS AND COMMENTS:****Board Members:**

- Condolences were extended to the family of Fire Engineer Matt Bera.

**Goold:**

- Supported the comments of Captain Monahan. Some actions taken by the Board were very good for the Department.
- Thanked the Girl Scout Color Guard for presenting the Flags.
- Requested the Board provide the stakeholders an opportunity to interview the final candidates for Fire Chief.

**Engellenner:**

- Thanked Captain Monahan for speaking on behalf of the Board.
- Complimented the Elk Grove Community Services District Board of Directors for giving their firefighters a pay raise without any hassle or union negotiations. They are now amongst the highest paid in the County.

When our Board gave our firefighters a 27% increase, the Bee ran many articles and editorials but has not commented on the 43% given by the Elk Grove Community Services District, which the firefighters deserve.

**Kelly:**

- Conveyed a message at the request of Bill Berry who had a horrific house fire, with Station 109 responding. He had the utmost praise for all of the people from Sacramento Metro Fire that he came in contact with and Assistant Chief Doug Rogers. He appreciated their hard work in saving many possessions that would have been lost otherwise.

**Jones:**

- Letters requesting a response were submitted by Mr. Berry and a couple other citizens. Requested the Board consider responding in a timely manner to letters received from constituents.

**Trujillo:**

- Echoed thanks to the Girl Scouts for the flag presentation.
- Thanked Captain Mike Castagnola of Station 28 for Metro Fire's community service display of apparatus at the National Night Out event, complete with educational handouts and coloring books for the children.
- Thanked Captain Pat Monahan for Local 522 support on issues the Board is dealing with.
- Requested Directors be notified of District functions within their division to enable attendance.

**Lawson:**

- Director Trujillo received the "Lifetime Achievement Award" from the Sacramento Central Labor Council presented at the Annual Salute to Labor Dinner held at the Radisson Hotel last week.
- Thanked Assistant Chief Cantelme for the call volume report to be shared with his constituents.
- James Shelby stressed diversity which is very important to all communities and we need to offer the same opportunities to women also.
- Proud to be a Board member but wanted the constituents present here tonight to remember we do get a lot accomplished.

**Valley:**

- Shared the same sentiments on diversity and the quicker we can do that, the better it is for the community.
- Stressed the importance of recognizing the firefighters who have left us.



**RECESS TO CLOSED SESSION 7:40 PM****RECONVENE TO OPEN SESSION 8:03 PM**

Report by General Counsel Price:

**CLOSED SESSION GOVERNMENT CODES:**

1. **THREAT TO PUBLIC SERVICES OR FACILITIES**  
Pursuant to California Government Code Section 54957  
Consultation with: Dave Stoddard/Scott Cockrum

The Board was briefed regarding security issues in the District. No action taken.

- Dick Crooks inquired about Board procedure on letters to be read into the record and a response to the letter of Bill Berry.

President Granados stated there is no formal procedure but past practice is the individual who writes the letter reads it or it is annotated in the official minutes under Public Comment. The Policy Committee will take a look at this issue.

Relative to a response to the letter of Mr. Berry, Director Kelly stated the messages he traded with Mr. Berry were relative to that letter and he called to discuss it personally with him.

- Karen Klinger thanked the firefighters and medics, especially Station 107.

She voiced concern that the District receive property tax revenue for McClellan to pay Metro Fire for its services.

In support of Fire Chief Martinez providing input until completion of the Fire Chief selection.

**ADJOURNMENT** – Meeting adjourned at 8:10 p.m.

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Gregory A. Granados, President

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Matt Kelly, Secretary

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Charlotte Tilson, Clerk of the Board